

## Convocation notice

**Annual General Meeting of Shareholders to be held on Wednesday 4 May 2022 at 10:00 am CET at the offices of Ctac N.V., (the "Company"), Meerendonkweg 11 in 's-Hertogenbosch, the Netherlands (the "Meeting").**

### Agenda

1. Opening and announcements
2. Report of the board of directors on the 2021 financial year
3. Annual accounts for 2021
  - a) Presentation on audit by PricewaterhouseCoopers Accountants N.V.
  - b) Adoption of the annual accounts for the 2021 financial year\*
  - c) Reservation and dividend policy
  - d) Proposal to distribute dividend over 2021\*
  - e) Approval of the management conducted by the board of directors and also discharge of each of the members of the board of directors from liability for their responsibilities\*
  - f) Approval of supervision on the management conducted by the supervisory board and also discharge of each of the members of the supervisory board from liability for their responsibilities\*
4. Remuneration
  - a) Remuneration report\*\*
  - b) Proposal to amend the remuneration policy for the board of directors and adoption of the remuneration policy for the supervisory board\*
5. Proposal to appoint the external auditor for the annual accounts of the Company for the 2023 financial year\*
6. Reappointment of Ms E. Karsten as a member of the supervisory board of the Company\*
7. Authorisation for the board of directors to repurchase ordinary shares\*
8. Change to governance\*
  - a) Proposal to amend the Company's articles of association
  - b) Designation of the board of directors as the body authorised to resolve to issue shares, to grant rights to subscribe for shares, and to restrict or exclude pre-emptive rights
9. Questions before the closure of the meeting
10. Closure of the meeting

\* Voting item

\*\* Advisory voting item

The agenda with the explanatory notes, the annual accounts, the report of the board of directors, the proposal on the remuneration policy, the proposal to amend the articles of association and the information within the meaning of Section 2:142(3) of the Dutch Civil Code form part of this convocation notice and are available, with effect from today, on the Company's website ([www.ctac.nl](http://www.ctac.nl)) and can also be inspected, and are available free of charge, at the Company's offices at Meerendonkweg 11, 5216 TZ in 's-Hertogenbosch and from the service desk of ABN AMRO Bank N.V. (email: [ava@nl.abnamro.com](mailto:ava@nl.abnamro.com)).

### **Participation in the Meeting**

Since the Company values an active dialogue with its shareholders, the Meeting will be held exclusively with shareholders who are physically present.

### **Registration date**

The board of directors has defined the persons entitled to vote and attend the Meeting to be those parties who, on 6 April 2022 (the "Registration Date"), once all credits and debits as at the Registration Date have been processed, are registered as shareholders in a register or sub-register and who have also been registered in the manner described below. The relevant registers and sub-registers are the accounting systems of the institutions affiliated with Nederlands Centraal Instituut voor Giraal Effectenverkeer B.V. ("Euroclear Nederland") within the meaning of the Dutch Securities (Bank Giro Transactions) Act (*Wet giraal effectenverkeer*) and the Company's register.

### **Registration**

Holders of registered shares, usufructuaries and pledgees of such shares with voting rights who qualify for this can register by means of a written notice, if applicable accompanied by a written proxy. This notice must be received by the board of directors of the Company (Meerendonkweg 11, 5216 TZ 's-Hertogenbosch, postal address: Postbus 773, 5201 AT 's-Hertogenbosch, the Netherlands or by email: [investorrelations@ctac.nl](mailto:investorrelations@ctac.nl)) ultimately by 27 April 2022 at 17:30 (CET). The notice to register shall be accompanied by a confirmation provided by intermediaries affiliated with Euroclear Nederland stating the number of shares held by the holder in question on the Registration Date and notified for registration. The proof of registration to be provided by the Bank will also serve as an admission ticket to the Meeting.

### **Proxies and voting instructions**

Shareholders can vote by proxy. The Company has designated P.H.N. Quist, civil-law notary in Amsterdam, of Quist Geuze Meijeren as the person who can be granted written proxies and who can be given voting instructions in order to vote at the Meeting on behalf of the shareholders. This can be done by registering with ABN AMRO Bank N.V. via [www.abnamro.com/evoting](http://www.abnamro.com/evoting) or by means of a written proxy. Proxy forms are available free of charge at the Company's offices (tel. +31(0)73-6920692) and the Company's website ([www.ctac.nl](http://www.ctac.nl)). The proxy must be received by 27 April 2022 at 17:30 (CET).

### **Issued share capital of the Company and voting rights**

On the day of the convocation notice for the Meeting (23 March 2022), the number of shares and voting rights was as follows:

Number of issued ordinary shares:	13,637,312
Number of votes per ordinary share:	1
Number of issued priority shares:	1
Number of votes per priority share:	1
Maximum number of votes at the Meeting:	13,637,313

's-Hertogenbosch, 23 March 2022

Supervisory board and board of directors  
Ctac N.V.